

Maine Township Board Meeting January 26, 2016

Board Members Present: Trustees Morask, Kazmierczak, Gialamas and Jones

Other Elected Officials Present: Supervisor Teschky, Clerk Warner, Highway Commissioner Provenzano and Assessor Moylan Krey

Other in attendance: Dayna Berman, Dan Dowd, Doriene Prorak, Denise Jajko, Michael Samaan, Elizabeth Coy, Richard Lyon, Mary Swanson, Dagmar Rutzen, Patrick Wren, Joel Gehrett, Alexander Barton, Marsha Warnick and Wiesia Tytko

Supervisor Teschky called the meeting to order at 7:30 p.m., Clerk Warner led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of December 22, 2015 Board Meeting

Trustee Kazmierczak Motion to waive the reading and approve the minutes of the December 22, 2015 Board Meeting as distributed to the Board.  
Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes  
Trustee Morask Late/Delayed  
Trustee Kazmierczak Yes  
Trustee Gialamas Yes  
Trustee Jones Yes

Motion carried.

Agenda Item: Public Participation  
None.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated December 18, 2015, January 1, 2016 and January 15, 2016 and General Assistance checks #49431 through check #49491 in the amount of \$77,805.15.

Trustee Gialamas Motion to approve.  
Trustee Kazmierczak Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes  
Trustee Morask Late/Delayed  
Trustee Kazmierczak Yes  
Trustee Gialamas Yes  
Trustee Jones Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated January 1, 2016 and January 15, 2016 and Road District checks #19057 through check #19104 in the amount of \$101,892.84.

Trustee Jones Motion to approve.  
Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes  
Trustee Morask Late/Delayed  
Trustee Kazmierczak Yes  
Trustee Gialamas Yes

Trustee Jones                      Yes  
Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated January 1, 2016 and January 15, 2016 and General Town Fund checks #53376 through check #53468 in the amount of \$278,296.86.

Trustee Kazmierczak      Motion to approve.  
Trustee Jones                      Second.  
Motion carried on a roll call vote as follows:  
Supervisor Teschky      Yes  
Trustee Morask                      Late/Delayed  
Trustee Kazmierczak      Yes  
Trustee Gialamas                      Yes  
Trustee Jones                      Yes

Motion carried.

Agenda Item: Aqua Illinois/Food Pantry Check Presentation

The representatives from Aqua Illinois, Patrick Wren and Joel Gehrett presented a check for \$1,000 to the Maine Township Emergency Food Pantry.

Supervisor Teschky stated that this donation is highly appreciative and thanked Aqua Illinois for the donation.

Agenda Item: Mike Samaan/Code Enforcement Officer

Code Enforcement Officer, Mike Samaan stated that with the colder weather, he has received phone calls from residents living in apartments where the landlord has not provided enough heat. Cook County has a heat ordinance which states that temperatures have to be anywhere from 63 to 68 degrees from 9/15 to 6/1. He works closely with Cook County Building and Zoning inspector to get these issues resolved.

Mr. Samaan reported that the biggest issue in unincorporated areas has been garbage. Residents leave toilets, TVs, shopping carts, garbage cans and recently Christmas trees along the Maine Township right of way. He gave an example of a house on Sumac Road, where a resident decided to take all of his garbage and cover his entire driveway. That issue was resolved. Recently the same resident dumped garbage on the side of the house. Code Enforcement Officer, Samaan is still working on this issue.

Mr. Samaan stated that he has issued warning letters to the units of 8810 and 8814 Robin Drive explaining how to properly dispose of electronic devices. He also has been dealing with commercial vehicles on the township's streets and the expired plate stickers for abandoned cars.

Mr. Samaan said that he met with Sean Milnes, Leyden Township Code Enforcement Officer to discuss Maine Township ordinances and how our Township goes about giving compliance. He felt that meeting with other Code Enforcement Officers benefit Mr. Samaan's job. He added that over the next couple months he will be updating the ordinance book and looking to add a couple new ones that can further benefit him when doing his job.

Supervisor Teschky questioned if the lack of heat in mentioned residency was resolved.

Mr. Samaan answered that he is not getting any more complaints from said residents.

Agenda Item: Officials' Reports

Assessor Moylan Krey mentioned that there were a couple of nice, well written articles in the paper: introduction of Richard Lyon as MaineStay Director and of Dagmar Rutzen making our township better as OEM Director.

Assessor Moylan Krey stated that the first installment for property taxes have been sent out. These bills are 55% of the total amount of 2014 taxes. She added that at this time her office is accepting the Senior and Senior Freeze exemptions, which will be reflected on the second installment. She also recommended checking for the homeowners' exemption which can be corrected in her office to get a modify bill.

Assessor Moylan Krey noted that the triennial assessment will happen this year. She pointed out that the Assessor's office is extremely busy. Within January 4<sup>th</sup> and 26<sup>th</sup>, Assessor's office served 1,545 people and received 379 phone calls. In February the Veteran's exemptions will be mailed.

Assessor Moylan Krey stated that she is expecting a very busy year and heavy traffic in the Assessor's office.

Highway Commissioner Provenzano stated that the winter has been mild but his department used already a lot of salt on the unincorporated areas streets.

Clerk Warner stated that in the last 10 years early voting was held in the Park Ridge City Hall. This year it is being moved to the Maine Township Town Hall. The dates for early voting are February 29<sup>th</sup> to March 14<sup>th</sup>. The early voting in our Township will be held from 9:00 a.m. to 5:00 p.m. and will end on Saturday, March 12<sup>th</sup>.

Clerk Warner added that the Cook County Clerk's office is looking for Poll Workers for the March 15<sup>th</sup> Presidential Election. There are two types of poll workers: Election Judge, which pays \$175 and Equipment Manager, which pays \$325.

Clerk Warner informed the Board that the Des Plaines Chamber of Commerce is hosting their annual Winter Garden Ball on Friday, February 5, 2016 at Café LA Cave. On Saturday, February 20<sup>th</sup>, the Niles "Lights On Afterschool" Tile Art Project will take place at the Golf Mill Shopping Center and the Park Ridge Chamber of Commerce invites all to "A Night of Stars" Dinner Dance on February 20<sup>th</sup>. On Saturday, February 27<sup>th</sup>, Clerk Warner will be attending the St. Patrick's Day Banquet at St. John Brebeuf.

Clerk Warner stated that in a few months to come on Friday, April 29<sup>th</sup> our MaineStreamers will be hosting the annual "Swing into Spring" Senior Expo 2016. He wished a happy belated birthday to Dick Barton and complimented Highway Commissioner Provenzano on plowing and keeping streets in the unincorporated areas very clean.

Trustee Morask congratulated Marty Cook and the Maine Township Recovery Connection on being nominated for the Henry White Memorial Award. She stated that this award is given to newer recovery based programs that show outstanding progress in the community. The reason this nomination is that the Township Board was very involved and supportive for The Recovery Connection program. Trustee Morask reminded everyone that The Recovery Connection is an excellent program which services young adults providing much needed direct link to a rehab program. This program is instituted with a minimum cost to the Township and partnerships with some local health facilities. She added that the award dinner and banquet will be held on Saturday, April 9<sup>th</sup> at the Double Tree Hotel in Skokie.

Trustee Morask stated that she and Trustee Kazmierczak discussed holding a seminar along with The Maine Township Recovery Connection, in our Township to highlight this program.

Supervisor Teschky pointed out that the new wooden blinds were installed in the Maine Township Town Hall and they look very professional and match the design of our building.

Supervisor Teschky stated that on Wednesday, January 20<sup>th</sup> we had a bid opening of Proposals for Solid Waste Collection and Recycling Services for unincorporated areas. She added that two bids were submitted and they will be reviewed at the next Board meeting in February.

Supervisor Teschky noted that on Monday, February 15<sup>th</sup> our Town Hall will be closed in observance of Presidents' Day.

Agenda Item: Attorney's Report

Attorney Dowd stated that he doesn't have anything new to report.

Trustee Kazmierczak questioned if the ratification of actions from the September meeting taken at the November meeting satisfied the Attorney General.

Attorney Dowd stated that our response was transmitted to the person who raised the issue and to the Attorney General. He added that we haven't received a written final resolution of it but he is confident that based on Attorney Dowd and Attorney General's office discussions what we have done will satisfy the Attorney General's office. Attorney Dowd recommended posting the Agency Hearing agendas in the future.

Agenda Item: Administrator Report

Administrator Berman stated that she is pleased to inform the Board that the Maine Township staff is very cooperative and willing to assist in the departments that need help. She added that the departments have been cross trained to help out.

Agenda Item: Personnel

None.

Agenda Item: Old Business, Authorization for audiotape destruction from May 12, 2014 Closed Session Mtg.

Clerk Warner asked for approval to destroy the tape from the May 12, 2014 Closed Session Meeting. He stated that the minutes of said meeting were approved and taken out from Closed Session on January 27, 2015.

Trustee Kazmierczak Motion to authorize for audiotape destruction of the May 12, 2014 Closed Session meeting.

Trustee Gialamas Second.

All in favor.

Motion carried on a voice vote.

Agenda Item: New Business, Approval of Resolution of Scheduled Board Meetings 2016-1

Supervisor Teschky stated that the schedule of the regular Board meetings for the fiscal year 2016-2017 has to be approved. (See attached)

Trustee Kazmierczak Motion to approve the Resolution 2016-1, approving the regular Board meetings as presented.

Trustee Morask Second.

All in favor.

Motion carried on a voice vote.

Agenda Item: New Business, Line Item Transfers

Supervisor Teschky presented the Line Item Transfers for the General Town Fund and General Assistance Fund for the fiscal year 2015.

**General Town Fund:**

Administration:

-1,000 Contingency / +500 Staff Training, +500 Operating Supplies

MaineStay:

-2,000 Contingency/ +2,000 Dental

Trustee Kazmierczak Motion to approve Line Item Transfers for General Town Fund for the fiscal year 2015, in the amount of \$3,000 as presented by Supervisor Teschky.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes

Motion carried.

Trustee Morask asked for explanation regarding Dental Line Item Transfer.

Administrator Berman answered that is hard for us to predict what dental issues employees will have and they had many more dental issues this year than prior years.

**General Assistance Fund:**

Administration:

-2,000 Contingency / +1,500 Dental, +500 Special Programs

Trustee Gialamas Motion to approve Line Item Transfers for General Assistance Fund for the fiscal year 2015, in the amount of \$2,000 as presented by Supervisor Teschky.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky	Yes
Trustee Morask	Yes
Trustee Kazmierczak	Yes
Trustee Gialamas	Yes
Trustee Jones	Yes

Motion carried.

Trustee Morask asked for explanation regarding Special Program Line Item Transfer.

Marsha Warnick explained that the special program funds are used for food pantry volunteers.

Agenda Item: Closed Session  
None.

Agenda Item: Adjournment

Trustee Gialamas	Motion to adjourn.
Trustee Jones	Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 8:10 p.m.

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Maine Township Clerk

**RESOLUTION NO. 2016-1**

**SCHEDULE OF REGULAR BOARD MEETINGS**

**BE IT RESOLVED** by the Board of Trustees of Maine Township that the following is the schedule of Regular Board Meetings for the Budget Year commencing March 1, 2016 to February 28, 2017:

**2016**

March 22<sup>nd</sup>  
April 26<sup>th</sup>  
May 24<sup>th</sup>  
June 28<sup>th</sup>  
July 26<sup>th</sup>  
August 23<sup>rd</sup>  
September 27<sup>th</sup>  
October 25<sup>th</sup>  
November 22<sup>nd</sup>  
December 27<sup>th</sup>

**2017**

January 24<sup>th</sup>  
February 28<sup>th</sup>

All meetings are on the 4<sup>th</sup> Tuesday of the month, at 7:30 p.m. All meetings take place at the Maine Township Town Hall, 1700 Ballard Road, Park Ridge, IL 60068.

Adopted this 26<sup>th</sup> day of January 2016.

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CAROL A. TESCHKY, Supervisor

\_\_\_\_\_  
WALTER KAZMIERCZAK, Trustee

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LAURA J. MORASK, Trustee

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PETER GIALAMAS, Trustee

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KIMBERLY JONES, Trustee

Attest:

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GARY K. WARNER, Clerk