

Maine Township Board Meeting February 23, 2016

Board Members Present: Trustees Kazmierczak, Gialamas and Jones

Other Elected Officials Present: Supervisor Teschky, Clerk Warner, Highway Commissioner Provenzano and Assessor Moylan Krey

Other in attendance: Dayna Berman, Dan Dowd, Doriene Prorak, Denise Jajko, Michael Samaan, Elizabeth Coy, Richard Lyon, Mary Swanson, Dagmar Rutzen, Marv Michnik, Dick Barton, Marsha Warnick, Lisa Niemioto and Wiesia Tytko

Supervisor Teschky called the meeting to order at 7:30 p.m., Clerk Warner led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of January 26, 2016 Board Meeting

Trustee Kazmierczak Motion to waive the reading and approve the minutes of the January 26, 2016 Board Meeting as distributed to the Board.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Absent

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes

Motion carried.

Agenda Item: Public Participation

None.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated January 29, 2016 and February 12, 2016 and General Assistance checks #49492 through check #49585 in the amount of \$69,407.61.

Trustee Kazmierczak Motion to approve.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Absent

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated January 29, 2016 and February 12, 2016 and Road District checks #19105 through check #19149 in the amount of \$95,676.40.

Trustee Jones Motion to approve.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Absent

Trustee Kazmierczak Yes

Trustee Gialamas Yes
Trustee Jones Yes
Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated January 29, 2016 and February 12, 2016 and General Town Fund checks #53469 through check #53565 in the amount of 318,351.02.

Trustee Gialamas Motion to approve.
Trustee Jones Second.
Motion carried on a roll call vote as follows:
Supervisor Teschky Yes
Trustee Morask Absent
Trustee Kazmierczak Yes
Trustee Gialamas Yes
Trustee Jones Yes
Motion carried.

Agenda Item: Dagmar Rutzen/OEM

OEM Director, Dagmar Rutzen stated that the OEM has been extremely fortunate to have a pretty mild winter this year with no major emergencies. They still have been busy with community events as well as engaged in a variety of training opportunities.

Ms. Rutzen reported that OEM has helped the seniors with parking at the Sabeel Center with their outings. Lighting and traffic control at Maine South was provided for evening games. At the North Maine Fire Department Open House they set up REHAB station and also provided free blood pressure checks. The annual Garage Sale went very smoothly with OEM volunteers' help. She added that the OEM help was much appreciated at the 2015 Annual Crop Walk, which was dedicated to Bob Cohen who had coordinated the OEM volunteers for many years. The Boy Scouts Haunted Hike and the students from Stevenson School in Halloween parade again received OEM's assistance. They also provided traffic control for the LIHEAP registration and for handing out the Thanksgiving baskets.

Ms. Rutzen stated that OEM had family and winter preparedness trainings and are working on the Incident Command System at the moment. Ms. Rutzen still participates in the MRC webinars and monthly NIEMC meetings. She attended the Natural Disaster Awareness for Community Leaders seminar and the Regional Animal Services Conference. The OEM will have lots of training coming up in the next couple of months such as: conference regarding all aspects of emergency management, a Pipeline Safety Program, a workshop "Are You Ready if Disaster Strikes?" and a weather spotter class hosted by City of Des Plaines.

Ms. Rutzen noted that the OEM facility had an annual inspection of the backflow preventers, the yearly maintenance on the emergency generator as well the annual inspection by the fire marshal. The OEM have updated the Emergency Operating Plan for the township and are in the process of updating all of their other manuals and making sure that they are NIMS compliant.

Ms. Rutzen reported that the OEM's faithful volunteers have participated in 59 events and logged in 1,162 hours, which has an economic value near \$54,000. They also have received a \$500 Helping Hand Grant from Allstate.

Trustee Kazmierczak asked if the Maine Township awareness radio station is working.

Ms. Rutzen responded that our radio is working.

Agenda Item: Officials' Reports

Assessor Moylan Krey wished Jerry Jaworsky and his family the best and looking forward to his return to the township.

Assessor Moylan Krey reported that on January 22nd, Chief Deputy Assessor Liz Coy and she attended an Assessor meeting in Oak Brook which is always informative.

Assessor Moylan Krey stated that her office is very busy with Senior and Senior Freeze Exemptions and also with Disabled Veterans Exemptions. She added that they are very lucky to find a connection with a Veterans Service Officer, Cynthia McKee at the Frisbee Center. Ms. McKee is making it easier for our

Maine Township veterans in assisting with going on EBenefits to get their updated award letter. On February 16th her staff attended a presentation given by the Evanston Veteran Center for the Veteran Disability Exemption.

Assessor Moylan Krey stated that on February 18th, Chief Deputy Assessor Coy and she gave an informative tax presentation at the Park Ridge Senior Center. She added that her office has received notice from the Cook County Assessor's office that Maine Township will be open for appeals May 26th and lasting for 30 days. She expects this to be a very busy office.

Highway Commissioner Provenzano stated that Highway Department has been busy maintaining the potholes in the unincorporated area. They are getting ready for branch pick up and a busy early start this year after the heavy winds.

Highway Commissioner Provenzano stated that a few residents from the municipalities put their garbage cans out too early due to misreading the article in the Mainely News and not paying attention that the article was about unincorporated areas. He added that due to the mild winter they have extra salt and always keep our streets safe.

Clerk Warner stated that on Thursday, February 4th, he attended the TOCC Clerk's Division meeting at Niles Township. The representative from the Cook County Clerk's office spoke about the upcoming Primary Presidential Election on Tuesday, March 15th. He explained about grace period for voter registration and voting at the same time and also about registration voting on line.

Clerk Warner noted that this year there will be 7 Honor Flight Chicago to Washington. The dates are: April 13th, May 11th, June 8th, July 13th, August 10th, September 7th and October 5th.

Clerk Warner reported that his office is extremely busy accepting passport applications. Up to today's date, since December 1, 2015 his office accepted 902 passport applications. He added that since Jerry Jaworsky being ill, the two part-time employees have been working full time. He thanked Roz Luburich and Annette Galante for their hard work and assistance. Clerk Warner wished Jerry Jaworsky speedy recovery.

Trustee Jones stated that on Saturday, February 20th she attended the Niles "Lights On Afterschool" Tile Art Project at the Golf Mill Shopping Center. She added that it is a very nice program and the TLC and some residents attended it as well. On the same Saturday that night she attended along with Clerk Warner the Park Ridge Chamber of Commerce "A Night of Stars" dinner dance. She enjoyed seeing that many residents do good things for the community and have been recognize for it.

Trustee Gialamas complemented Assessor's office on the great service they offer to our residents. He added that he has sent a few people to our Assessor office and they were very pleased.

Trustee Kazmierczak commented on the energetic intensive vigor in MaineStay under new leadership.

Supervisor Teschky reported that Administrator Berman and she, in February have been meeting with department heads discussing budgets for the fiscal year 2016-2017.

Supervisor Teschky mentioned that we will be going for bids for some repairs that are needed in our Town Hall: such as floor tile replacement by the front entrance, soundproofing of counseling rooms and necessary office painting.

Supervisor Teschky wished Jerry Jaworsky good health and a speedy recovery.

Agenda Item: Attorney's Report

Attorney Dowd stated that he doesn't have anything new to report.

Agenda Item: Administrator Report

Administrator Berman had nothing to add to her written report.

Agenda Item: Personnel

None.

Agenda Item: Old Business

None.

Agenda Item: New Business, Solid Waste Hauler and Recycling Service Contract

Supervisor Teschky stated that the Board needs to vote on the Solid Waste Collection and Recycling Contract. She added that bids were submitted from Groot and Republic Services. The new voted contract will start on April 1, 2016 and will be terminated on March 31, 2021. The bid proposal spreadsheets from both haulers were distributed in the board packets for reviewing and discussion.

Assessor Moylan Krey noted that the recycling program with Groot is \$7.00 per month and free with Republic Services.

Trustee Kazmierczak pointed out that both proposals are very similar but Republic Services has a 15% price reduction, their recycling program is free and the franchise fee to the township was enhanced.

Trustee Jones stated that Republic Services also added the residential sharps and electronics home disposal programs.

Supervisor Teschky pointed out that she was very excited to see that both companies are offering a senior discount.

Assessor Moylan Krey added that Republic Services is already familiar the unincorporated areas as well as the residents.

Trustee Kazmierczak Motion to accept the bid proposal from Republic Services to be Unincorporated Maine Township Solid Waste Collection and Recycling hauler, starting April 1, 2016 to March 31, 2021.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Absent

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes

Motion carried.

Agenda Item: New Business, Approval of Continuing Resolutions 2016-2 and 2016-RB 1

Supervisor Teschky stated that the Continuing Resolutions for Maine Township and Road and Bridge for the fiscal year 2015-2016 need to be approved to allow the Township to continue to pay bills until the new budget is approved.

Supervisor Teschky read out loud the proposed 2016-2 Resolution.

Trustee Jones Motion to approve the Continuing Resolution 2016-2 for General Assistance and General Town Fund.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Absent

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes

Motion carried.

Supervisor Teschky read out loud the proposed 2016-RB-1 Resolution.

Trustee Kazmierczak Motion to approve the Continuing Resolution 2016-RB-1 for Road & Bridge Fund.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Absent

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes
Motion carried.

Agenda Item: New Business, Budget Hearing Dates

General Town Fund & General Assistance, April 26, 2016, 7:00 pm, R&B, April 26, 2016, 7:15 pm.

Supervisor Teschky proposed to schedule Budget Hearings for General Town Fund & General Assistance for April 26, 2016 at 7:00 p.m. and Road & Bridge Fund for April 26, 2016 at 7:15 p.m. prior to the regular Board meeting. She added that tentative budgets need to be filed with the Clerk's office thirty days prior to budget hearings.

Supervisor Teschky stated that the Supervisor's Annual Financial Statement meeting needs to be scheduled and the financial statements need to be posted at least two days prior to the Annual Town Meeting, which will be held on April 12th. She suggested Tuesday, April 5th at 7:00 p.m.

The Board of Trustees was in agreement with the proposed dates.

Agenda Item: Closed Session
None.

Agenda Item: Adjournment

Supervisor Teschky Motion to adjourn.
Trustee Gialamas Second.
All in favor.
Motion carried on a voice vote.

The meeting was adjourned at 8:15 p.m.

Maine Township Clerk