

Maine Township Board Meeting July 26, 2016

Board Members Present: Trustees Kazmierczak, Morask, Gialamas and Jones

Other Elected Officials Present: Supervisor Teschky, Clerk Warner, Highway Commissioner Provenzano and Assessor Moylan Krey

Other in attendance: Dayna Berman, Dan Dowd, Doriene Prorak, Elizabeth Coy, Richard Lyon, Mary Swanson, Denise Jajko, Marsha Warnick, Dagmar Rutzen, Marvin Michnik, Michael Samaan, Robert Brzezinski, Dawne Hayman, Jan Provenzano, Chris Provenzano, Alex Barton, Joan Sandrik and Wiesia Tytko

Supervisor Teschky called the meeting to order at 7:30 p.m., Clerk Warner led the Pledge of Allegiance and called the roll.

Agenda Item: Approval of Minutes of June 28, 2016 Board Meeting

Trustee Kazmierczak Motion to waive the reading and approve the corrected minutes of the June 28, 2016 Board Meeting as distributed to the Board.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Abstain

Trustee Kazmierczak Yes

Trustee Gialamas Abstain

Trustee Jones Yes

Motion carried.

Agenda Item: Public Participation

None.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated June 17, 2016, July 1, 2016 and July 15, 2016 and General Assistance checks #49895 through check #49951 in the amount of \$77,022.22.

Trustee Gialamas Motion to approve.

Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes

Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated July 1, 2016 and July 15, 2016 and Road District checks #19319 through check #19363 in the amount of \$84,240.54.

Trustee Jones Motion to approve.

Trustee Morask Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Kazmierczak Yes
Trustee Gialamas Yes
Trustee Jones Yes

Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated July 1, 2015 and July 15, 2016 and General Town Fund checks #54001 through check #54099 in the amount of \$311,171.26.

Trustee Kazmierczak Motion to approve.
Trustee Jones Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes
Trustee Morask Yes
Trustee Kazmierczak Yes
Trustee Gialamas Yes
Trustee Jones Yes

Motion carried.

Agenda Item: Marsha Warnick/General Assistance

Marsha Warnick, General Assistance Director, stated that in 1986 when CEDA's LIHEAP program began, Maine Township was asked to be one of the only townships in the northwest area to participate in their pilot program. Maine Township was making decisions who can be accepted for this program as well participated in originating a lot of the forms that were utilized. This year, again, Maine Township received the highest rating, #3, with other three agencies within all Cook County. Because of that, Maine Township will receive the highest amount of payment per application that was processed. The #3 rating indicates that we have less than a 2% denial rate on all of the residents that were assisted with their applications in order to get a grant from CEDA.

Ms. Warnick stated that she is proud of her department and felt it was important to share this good news with the Board.

Supervisor Teschky thanked Ms. Warnick and asked her also to extend thank you words to General Assistance staff for their hard work.

Agenda Item: Officials' Reports

Assessor Moylan Krey congratulated General Assistance on their performance.

Assessor Moylan Krey reported that last month 3,724 residents visited the Maine Township Assessor's office. She added that a total of 2,637 appeals were filed to the Cook County Assessor's office. The residents will receive results on how the appeals will affect their assessed value for the year 2016 taxes in the end of August.

Assessor Moylan Krey stated that her office still has been handling the new school request to prove the residency in the district by seeing tax bills, principal person on the tax bill and home owner exemptions.

Assessor Moylan Krey stated that the due date to pay the second installment is Monday, August 1st. Some residents received their tax bills without exemptions and her office has been correcting it by filing Certificate of Errors. Due to the due date, the residents must now pay the bill in full and they will receive a refund from the Cook County Treasurer.

Assessor Moylan Krey stated that the Board of Review may open as early as the third week of September. Her office will be very busy again with all the residents having a second chance to appeal their 2016 assessment.

Highway Commissioner Provenzano asked the Board to accept his resignation from the Maine Township Highway Commissioner position effective July 31st.

Highway Commissioner Provenzano stated that he would like to thank the Maine Township past and present Board for all the support they have been giving him for the last 23 years that he served as Maine Township Collector, Trustee and for the last 18 years Highway Commissioner. He thanked all of

his past and present employees, especially Robert Brzezinski and Dawne Hayman for all the work they have done the last years. He stated that he is proud to say that during the summer the Highway Department hired many young college men and women who were working their way through college.

Highway Commissioner Provenzano stated that he is proud to be a part of the Township government. Township government is the closest to the residents and he has enjoyed working with the residents of Maine Township especially for the last 18 years. He named all the Maine Township departments explaining what a wonderful job they perform. He thanked Maine Township staff for doing such an outstanding job and making our township being recognized over the years for many awards. He pointed out that the Maine Township Highway Department was recognized as the top Highway Department in Illinois.

Highway Commissioner Provenzano commented that it was a very interesting ride but now it is time to move on. He wished everyone good luck in the future and thanked everyone once again.

Assessor Moylan Krey stated that Highway Commissioner will be solely missed. He was a conscientious hard worker and a hands on commissioner. She wished him a good retirement.

Supervisor Teschky wished Highway Commissioner Provenzano well on his retirement and Maine Township Board presented him with the Certificate of Appreciation on the Occasion of his retirement and in recognition of his outstanding service and commitment to Maine Township.

Clerk Warner wished Highway Commissioner a great retirement.

Clerk Warner noted that the next General Presidential election will be held on November 8, 2016. The last day to register to vote will be Tuesday, October 11th, the first day of early voting will be Monday, October 24th and the last day of early voting will be Monday, November 7th. He pointed out that the early voting sites in our area are: Des Plaines Library, Villages of Glenview, Morton Grove and Niles. He also mentioned that the 2017 Primary Election will be held on Tuesday, February 28th and General Election on Tuesday, April 4th.

Clerk Warner reported that he walked in the Niles and Des Plaines 4th of July Parades. He also called Bingo on Thursday, July 15th at the Taste of Park Ridge. On Saturday, July 16th his office manned an informational table at Hodges Park at Taste of Park Ridge.

Trustee Jones congratulated Highway Commissioner Provenzano and wished him a happy retirement. She thanked him for all the effort he put in his job.

Trustee Jones stated that she participated in the 4th of July, Des Plaines and Niles Parades. At the Taste of Park Ridge, on Friday night, she worked at the Beer Tent and on Saturday she stayed at the Maine Township informational table at the Hodges Park. It was a great event with a lot of people and beautiful weather.

Trustee Gialamas expressed his gratitude and appreciation to Highway Commissioner Provenzano. He added that he has known Highway Commissioner Provenzano for many, many years. He appreciates the help he received from him when he first started to be involved in the political scene and advice. He added that Highway Commissioner will be truly missed. He extended his thanks for all the years of service to Maine Township.

Trustee Gialamas stated that he also attended the 4th of July Des Plaines parade and helped in the Beer Tent at the Taste of Park Ridge.

Trustee Gialamas reminded everyone that the National Night Out event will be held on Tuesday, August 2nd at Deer Park. National Night Out committee is expecting a large crowd and a few surprises are planned for this extra nice event.

Trustee Kazmierczak congratulated Administrator Berman and the Township for finding a way to reduce our internet cost by \$300 a month.

Trustee Kazmierczak expressed his gratitude to Highway Commissioner Provenzano for all his contribution to the community and Township government. He stated that he was always a standup guy and it is a privilege knowing him.

Trustee Morask stated that she is a sponsor for her favorite event the National Night Out. She will be happy to display the winning National Night Out posters in her law office.

Trustee Morask stated that Highway Commissioner Provenzano has been her mentor and a friend for over 14 years. Being very emotional she added that he did tremendous work for Maine Township. She pointed out that Maine Township has the most important miles of road because they are main arteries of major suburbs. Highway Commissioner Provenzano takes care of these roads in a better way than any

local municipalities. She complimented Highway Commissioner Provenzano on being instrumental on many boards dealing with flooding, prairie creek projects, water reclamation, branch pick-up, taking numerous phone calls and helping Maine Township residents.

Trustee Morask thanked Highway Commissioner Provenzano and pointed out that he has established more community relationships than any public servant she had ever seen.

Supervisor Teschky stated that she heard that township's roads are better plowed than surrounding municipalities' roads. She knows Highway Commissioner Provenzano since the 90s when they both served as Maine Township Trustees. Supervisor Teschky told Highway Commissioner Provenzano that he is always welcome here. She wished him all the best and thanked him for all service he had done for Maine Township.

Supervisor Teschky stated that she participated in the Niles and Des Plaines 4th of July Parades. On Friday, July 15th, she called Senior Bingo at Taste of Park Ridge. She thanked Denise Jajko, Trustee Jones and Trustee Kazmierczak for manning an informational Maine Township table at Hodges Park on Saturday, July 16th.

Supervisor Teschky wished to acknowledge and thank OEM for volunteering all three days at the Taste of Park Ridge. They assisted by controlling the traffic for pedestrians and motorists by the railroad tracks. They also gave free blood pressure checks to a great number of people along with providing a "5 Minute Save a Life Program".

Supervisor Teschky stated that on Tuesday, August 2nd, the National Night Out starts at 6:30 p.m. at Dee Park.

Agenda Item: Attorney's Report

Attorney Dowd stated that he knows Highway Commissioner Provenzano from the late sixties when he grew up across from Jan and Robert Provenzano house. He added that Highway Commissioner had a great career, he had done a lot for the community, he has been great political force. He deserves an enjoyable retirement.

Agenda Item: Administrator Report

Administrator Berman extended her thanks to Highway Commissioner Provenzano for his great work and caring for the Maine Township residents. On her personal note she added that her parents live in the unincorporated area and they always say what a great leader and great Highway Commissioner he is.

Administrator Berman stated that on Wednesday, August 17th, the Park Ridge Police will perform a lock down drill for our employees.

Agenda Item: Personnel, Clerk's office part-time staff position

Supervisor Teschky stated that last month Annette Galante was promoted to the full-time position in the Clerk's office, which left the part-time position open. She added that Clerk Warner submitted a resume of Catherine Fredericksen who will be seeking an open Deputy Clerk 9:00 a.m. to 1:00 p.m. position at \$12.50 per hour with no benefits.

Clerk Warner stated that after reviewing many job applications and interviews he would like to hire Ms. Fredericksen. She has good computer skills and good customer service experience.

Trustee Kazmierczak Motion to hire Catherine Fredericksen for the part-time Deputy Clerk position with \$12.50 per hour, no benefits, starting Monday, August 1, 2016.

Trustee Gialamas Second.

Motion carried on a roll call vote as follows:

Supervisor Teschky Yes

Trustee Morask Yes

Trustee Kazmierczak Yes

Trustee Gialamas Yes

Trustee Jones Yes

Motion carried.

Agenda Item: Old Business
None.

Agenda Item: New Business, Funding Hearing Dates

Supervisor Teschky stated that the dates for the Agency Funding Hearings need to be scheduled. Everyone was in favor of scheduling said hearings for Wednesday, September 28th, Wednesday, October 19th and Thursday, October 27th at 6:30 p.m.

Ms. Joan Sandrik a Maine Township resident stated that the Maine Township regular schedule Board meetings Procedure for Public Participation form adapted in 2005 is outdated. She added that to speak under public participation on items on the agenda, a person must request by 5 p.m. on Thursday, prior to the Board meeting. However, this month's agenda wasn't posted until Friday. She commented that public access opinion 14-12 from the Attorney General's office states that a 5 day notice is not necessary. She also commented that all rules and regulations regarding participation should be displayed on the website.

Ms. Sandrik commented on Highway Commissioner Provenzano retirement. She stated that in her opinion Closed Session is not necessary to discuss the Highway Commissioner's replacement. And questioned why someone in the Highway Department wasn't chosen in the interim.

Trustee Morask stated that we follow very specifically all provisions in the township election code that determines our procedures.

Trustee Jones thanked Ms. Sandrik for participating and stated that we probably can do a better job in updating our policies and website.

Supervisor Teschky also thanked Ms. Sandrik for bringing these issues to our attention regarding the procedures of public participation. She added that at a future board meeting we will definitely review them.

Agenda Item: Closed Session
None.

Agenda Item: Adjournment

Trustee Kazmierczak Motion to adjourn.

Trustee Gialamas Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 8:19 p.m.

Maine Township Clerk