

Application for Permit
Maine Township Road District
1387 Redeker Road, Des Plaines, IL 60016
(847) 297-5225 Fax (847) 297-8723
Permits by Appointment Only

Permit # _____ - _____

Permit Expires _____

ADDRESS OF PROPERTY: _____

OWNER

Name(s) _____

Address _____ City, _____ St. _____ Zipcode _____

Phone Day (____) _____ Evening (____) _____ Cellular (____) _____

CONTRACTOR

Your Name _____ Company Name _____

Address _____ City, _____ St. _____ Zipcode _____

Phone (____) _____ Fax: (____) _____ Cellular Phone (____) _____

Description of Work to be Done

Bond \$ _____ Expiration Date _____ / _____ / _____

Liability Insurance _____ Expiration Date _____ / _____ / _____

Workman's Comp. Ins. _____ Expiration Date _____ / _____ / _____

Engineering Review Fee \$ _____ Paid _____ / _____ / _____ Ck.# _____

Maine Township Permit Fee \$ _____ Paid _____ / _____ / _____ Cash _____ Check# _____

My signature below acknowledges I have received, read and agree to abide by all Permit Requirements pertaining to this permit. I further understand and agree that failure to comply with the Permit Requirements on the reverse side of this application will result in revocation of this permit, stopping all work on or over the Township Right of Way and/or forfeiture of bond money. I agree to keep the required insurance and bond in force until released by Maine Township Highway Department. I understand and agree that any costs incurred by the Township in connection with activities covered by this permit exceeding the amount posted as bond security and insurance shall be billed to the owner of record and/or applicant as agent for owner for this permit as will any costs associated with recovery of damages.

Highway Commissioner's Notes: _____

It is your responsibility to call JULIE at 1-800-892-0123 at least two working days before you dig.

Owner _____ / _____ / _____
Date

Applicant as Agent for Owner _____ / _____ / _____
Date

Approved and permit granted as stated above by _____
Maine Township Highway Commissioner

Permit Application Revised May 2010 Dated this _____ day of _____, 20_____

Permit Application Requirements Page 2 (May, 2010)

By the endorsement of this permit application the applicant understands and agrees to abide by the requirements below.

1. Original Certificate of insurance will be required in accordance with the latest edition of the Illinois DOT's "Standard Specifications for Road and Bridge Construction" from the applicant, at minimum, Liability and Workman's Compensation, showing Maine Township as certificate holder.
2. Original Bond will be required in the amount of \$10,000.00 from the Contractor or Owner to be held for one year from date of completion of work. Major Construction will be a percentage of total.
3. A copy of the engineer's plans (showing elevations) for the proposed work and/or (a plat of survey of the property where applicable) shall be submitted with a fully completed permit application.
4. A copy of the permit application and approved plans signed by the Highway Commissioner must be kept on the job site during construction of the work described herein.
5. No changes alterations, or revisions, will be permitted unless approved in writing by the Maine Township Highway Commissioner.
6. This permit covers only the specific work mentioned herein and does not release the Applicant(s) from complying with all applicable laws, statutes, ordinances, regulations and other permit requirements.
7. This permit is issued with the expressed understanding that the Applicant(s) have obtained the proper permits relating to the work from Cook County Department of Building and Zoning, State of Illinois, local municipalities and any governmental body or agency having jurisdiction.
8. Inspections by the Highway Commissioner must be made: A) Prior to the start of **any** construction. B) During trench filling operations. C) Prior to permanent resurfacing after preparation. D) After right -of-way restoration (after grass has established a good stand).
9. The Highway Commissioner shall be **notified 48 hours prior to the start of work** (excluding Holidays and weekends) **for pre-pour and/or any other required inspections.**
10. The Applicant(s), it's successors or assigns shall assume all risk, responsibility and liability for any and all damage, injuries, accidents or deaths that may result to persons or property resulting from all work associated with this permit, and agrees to indemnify and save harmless the Maine Township Highway Commissioner, Maine Township, their officers, employees and agents from any such claims for damages and from all costs and expenses incurred on account thereof and in connection therewith, including but not limited to reasonable attorney's fees and costs.
11. Proper signing, lighting, barricades, and traffic control must be erected and maintained by the Applicant(s) throughout the period of construction, as defined in the latest edition of the State of Illinois "Manual on Uniform Traffic Control Devices for Streets and Highways".
12. The operations of the Applicants(s) shall be conducted in a manner to insure the minimum hindrance to traffic using the pavement and at no time shall it's operations obstruct more than one half (1/2) of the available pavement width. Any lane closures or traffic detours relating to the work in this permit will not be allowed between the hours of 6:00 a.m. through 9:00 a.m. and 3:00 p.m. through 6:30 p.m. All work must cease by 3:00 p.m. on the day prior to a holiday or Friday or a holiday weekend and not start until 9:00 a.m. on the day following the holiday or holiday weekend.
13. When existing traffic control signs such as stop signs, stop ahead signs and crossroads signs are removed in the progress of the work, said signs shall be immediately reset as close as possible to their original location: after the construction of said improvement has been approved, said traffic control signs shall be restored to their original position and condition or as directed by the Maine Township Highway Commissioner.
14. The pavement, parkway and all drainage systems must be kept clean and free of debris **at all times.** All debris must be removed from the site daily during the course of work and restoration.
15. Right -of- way restoration shall be completed within fifteen (15) working days after work has been completed, to a standard of "as good or better", free of debris, stones, excess materials, apparatus, tools and equipment, as well as all excess excavated materials. Grassy areas should be restored using topsoil free of rock, large roots, brush, sticks, weeds, or any other debris (5" minimum) and seed/sod compatible to adjoining areas.
16. All trenches and openings made in the Maine Township Right- of- Way shall be backfilled with sand or limestone screenings and adequately compacted.
17. Construction work must continue uninterrupted once started.
18. Road surfacing is subject to the following: A. All edges of the road opening will be cleanly saw cut before pavement restoration. B. Pavement restoration will be three (3") minimum base and three (3") minimum surface, hot mixed asphalt measured after compaction, or the full thickness of the existing road, whichever is greater.
19. Upon issuance of a permit for work you will be issued an orange Permit Card which must be displayed in a location visible from the street at the job site, prior to and during any and all construction
20. **The applicant will be responsible for all costs incurred for engineering review of plans for the Maine Township Highway Department relative to this permit application. All fees for professional services must be paid before permit can be issued.**

Driveway Requirements

Maximum width of single drive is 10 feet with 2 foot flares, for double drive 18 feet with 2 foot flares.

Culverts under driveways must be a minimum of 12 inch PVC pipe or larger (size to be determined by Highway Department. There must be a minimum of three (3) feet of exposed pipe on each end of drive, with flared end sections.

Asphalt must have 6 inches compressed CA-6 stone with minimum 2 " bituminous concrete surface. Class 1. Brick Pavers are not allowed on any part of the public right of way including driveway aprons, which must be concrete or asphalt.

Concrete must have 4 inches of compressed CA-6 stone, with minimum 6 inches Portland Cement.

No wire is to be used in the apron or within 2 feet of the sidewalk.

All sidewalk and curb must be poured separately.